

<b>5000</b>	<b>LOGISTICS.....</b>	<b>2</b>
5100	LOGISTICS SECTION ORGANIZATION.....	2
5110	Logistics Section Chief.....	3
5120	Logistics Section Objectives.....	3
5120.1	0-4 Hours.....	3
5120.2	4-24 Hours.....	3
5120.3	24-48 Hours.....	3
5200	SERVICE BRANCH.....	4
5210	Communications Unit.....	4
5220	Medical Unit.....	4
5230	Food Service Unit.....	4
5300	SUPPORT.....	4
5310	Ground Support Unit.....	5
5320	Vessel Support Unit.....	5
5330	Supply Unit.....	5
5400	RESERVED.....	5
5500	RESERVED.....	5
5600	RESERVED.....	5
5700	RESERVED FOR USCG AREA/DISTRICT.....	5

## 5000 Logistics

### 5100 Logistics Section Organization

The Logistics Section is responsible for providing facilities, all services and materials needed for the incident. The Incident Commander will determine the need to establish a Logistics Section for the incident. This is usually determined by the size of the incident, complexity of support, and how long the incident may last. Once the IC determines that there is a need to establish a separate Logistics function, an individual will be assigned as the Logistics Section Chief.

Six functional units can be established within the Logistics Section. Branches and Units in the Logistics Section are shown in the [FOG 2000, Logistics Section](#).

Please review this guide for more details on specific responsibilities for all members of the Logistics Section.

### LOGISTICS SECTION DIAGRAM

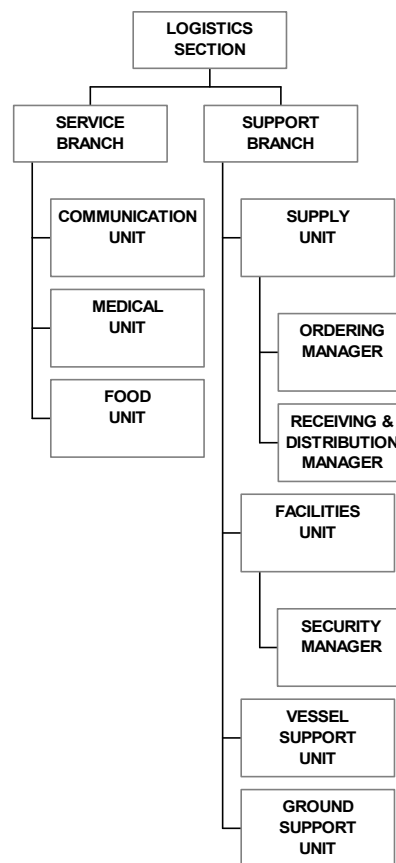


Figure 5-1 Logistics Section Organization

## **5110 Logistics Section Chief**

The section chief is responsible for providing facilities, services and material in support of the incident. The section chief participates in the development and implementation of the IAP and activates and supervises branches and units within this Section. Refer to Appendices 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

## **5120 Logistics Section Objectives**

### **5120.1 0-4 Hours**

- Establish section at direction of Unified Command.
- Identify resources and vendors required by Operations Section and initiate ordering activities in coordination with Finance Section.
- Identify personnel requirements and initiate ordering activities.
- Establish personnel check in procedures.

### **5120.2 4-24 Hours**

- Identify and contract for a Unified Command Post as directed by the Unified Commanders.
- Begin equipping the Command Post.
- Mobilize additional response resources as necessary.
- Receive and process all ordered supplies and either store them or dispatch them to the field for use.
- Identify support resources needed by personnel and equipment, initiate, procurement process via the Finance Section.
- As personnel arrive, ensure that they receive an initial incident briefing, are checked in, and are assigned to the appropriate section.
- As possible, ensure that reliefs are provided for initial responders as in-coming personnel become available.

### **5120.3 24-48 Hours**

- Mobilize additional resources as necessary.
- Establish a resource tracking system to capture use/work/standby hours for all personnel/equipment assigned to the response.
- Develop personnel rotation schedules and relief process in coordination with Operations and Planning Sections. The schedules must ensure that temporarily assigned personnel effectively brief their reliefs prior to departure and that they are not held beyond their parent organization's allowable work schedules.

## **5200 Service Branch**

Responsible for the management of all service activities at the incident. Refer to Appendices 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

### **5210 Communications Unit**

Responsible for developing plans for the effective use of incident communication equipment and facilities; installing and testing of communications equipment; supervision of the Incident Communication Center; distribution of communication equipment to incident personnel; and the maintenance and repair of communication equipment. Refer to Appendices 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

### **5220 Medical Unit**

Responsible for the development of the Medical Emergency Plan, obtaining medical aid and transportation for injured and all incident personnel, and preparations of reports and records. Refer to Appendices [9110 Emergency Notification List](#), 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

### **5230 Food Service Unit**

Responsible for determining feeding requirements at all incident facilities; menu planning; determining cooking facilities required; food preparation; serving; providing potable water; and the general maintenance of food service areas. To obtain information on food distributors, contact the State/City Emergency Operations Center (EOC). The EOC will contact the appropriate disaster relief effort organization. Refer to Appendices [9110 Emergency Notification List](#), 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

## **5300 Support**

Responsible for development and implementation of logistics plan in support of the IAP, including providing personnel, equipment, facilities, and supplies to support incident operations. Refer to Appendices [9110 Emergency Notification List](#), 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

### **5310 Ground Support Unit**

Primarily responsible to support "out of service" resources, the coordination and transportation of personnel, supplies, food and equipment. In addition to the maintenance and repair of vehicles and other ground support equipment, this division would implementing the traffic plan for the incident. Refer to Appendices [9110 Emergency Notification List](#), 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

### **5320 Vessel Support Unit**

Responsible for implementing the vessel routing plan for the incident and coordinating transportation on the water and between shore resources. This may include to arrange fueling, maintenance and repair of vessels on a case by case basis. Refer to Appendices [9110 Emergency Notification List](#), 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

### **5330 Supply Unit**

Responsible for requesting additional personnel based on Operations and Planning needs. The Supply Unit also orders equipment and supplies; receives and stores all supplies for the incident; maintains an inventory of supplies; and services all equipment. Refer to Appendices [9110 Emergency Notification List](#), 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

Additionally, the Supply unit is responsible for layout and activation of incident facilities. They provide sleeping and sanitation facilities for incident personnel and manage the various bases, staging areas, and camps. Refer to Appendices [9110 Emergency Notification List](#), 9200 Personnel and Services Directory, [9300 Incident Action Plan](#) and [9750 ICS Form Database](#) for additional information.

**5400 Reserved**

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**5600 Reserved**

**5700 Reserved for USCG Area/District**